

Chapter 20

PLANNING COMMISSION

Cross Reference — Building inspector/code enforcement officer — authorized to enforce ch. 20, § 2-209.

State Law Reference — Planning commission, RSMo. § 89.320 et seq.

SECTION 20-1. Composition; Appointments. [Ord. of 4-2-1969, § 3; Ord. No. 99-33 § 1, 8-10-1999; Ord. No. 2005-45 § 1, 12-13-2005]

The Planning Commission shall consist of eight (8) members, including a member of the City Council selected by Council annually at its first organizational meeting in April and seven (7) citizen members appointed by the Mayor and approved by the Council.

SECTION 20-2. Compensation of Members. [Ord. of 4-2-1969, § 3]

All citizen members of the Planning Commission shall serve without compensation.

SECTION 20-3. Terms of Office. [Ord. of 4-2-1969, § 3; Ord. No. 2001-64 § 1, 11-13-2001; Ord. No. 2014-14 § I, 6-10-2014]

The term of each of the citizen members shall be for four (4) years, except that the terms of the citizen members first appointed shall be for varying periods so that succeeding terms will be staggered. The members shall not serve more than two (2) complete terms consecutively, however they may be reappointed after a one-year absence. All citizen members shall serve without compensation. Any vacancy in a membership shall be filled for the unexpired term by appointment as aforesaid. The Council may remove any citizen member for cause stated in writing and after public hearing.

SECTION 20-4. Vacancies. [Ord. of 4-2-1969, § 3]

Any vacancy on the Planning Commission shall be filled for the unexpired term of the member whose office is vacated by appointment of a new member in the same manner as original appointments.

SECTION 20-5. Removal of Members. [Ord. of 4-2-1969, § 3]

The City Council may remove any citizen member of the Planning Commission for cause, stated in writing, and after a public hearing.

SECTION 20-6. Election of Chairman and Secretary; Term. [Ord. of 4-2-1969, § 4]

The Planning Commission shall elect a Chairman and Secretary from among its citizen members.

The term of the Chairman and Secretary shall be for one (1) year, with eligibility for re-election.

SECTION 20-7. Meetings; Rules; Records. [Ord. of 4-2-1969, § 4]

The Planning Commission shall hold regular meetings and special meetings as they may provide by rules, and shall adopt rules for the transaction of business and keep a record of its proceedings. These records shall be public records.

SECTION 20-8. To Perform Functions of Zoning Commission and Planning Commission. [Ord. of 4-2-1969, § 10]

The Planning Commission shall have and perform all of the functions of the Zoning Commission provided for in Chapter 89, RSMo. and shall have and perform all of the functions of a Planning Commission as outlined in said Chapter.

SECTION 20-9. Employees; Contracts for Professional Assistance; Expenditures Generally. [Ord. of 4-2-1969, § 4]

The Planning Commission shall appoint the employees and staff necessary for its work, and may contract with City planners and other professional persons for the services that it requires. The expenditures of the Planning Commission, exclusive of grants and gifts, shall be within the amounts appropriated for the purpose by the City Council.

SECTION 20-10. Planning Commission to Adopt City Plan; Contents of Plan. [Ord. of 4-2-1969, §§ 2,5]

The Planning Commission shall adopt, amend and carry out a City Plan for the physical development of the City. The City Plan, with the accompanying maps, plats, charts, and descriptive and explanatory matter, shall show the Planning Commission's recommendations for the physical development and uses of land, and may include, among other things, the general location, character and extent of streets and other public ways, grounds, places and spaces, the general location and extent of public utilities and terminals, whether publicly or privately owned, the acceptance, widening, removal, extension, relocation, narrowing, vacation, abandonment, or change of use of any of the foregoing and the general character, extent and layout of the replanning of blighted districts and slum areas of the City.

SECTION 20-11. Planning Commission to Prepare Zoning Plan; Contents of Plan. [Ord. of 4-2-1969, § 5]

The Planning Commission shall prepare a Zoning Plan for the regulation of height, area, bulk, location and use of private, nonprofit and public structures and premises, and of population density.

SECTION 20-12. Surveys and Studies in Preparation of City Plan; Purpose of Plan. [Ord. of 4-2-1969, § 6]

- A. In the preparation of the City Plan, the Planning Commission shall make careful and comprehensive surveys and studies of the existing conditions and probable future growth of the City.

- B. The City Plan shall be made with the purpose of guiding and accomplishing a coordinate development of the City which will, in accordance with existing and future needs, best promote the general welfare, as well as efficiency and economy in the process of development.

SECTION 20-13. City Plan May be Adopted as Whole or in Parts. [Ord. of 4-2-1969, § 7]

The Planning Commission may adopt the City Plan as a whole by a single resolution, or, as the work of making the whole City Plan progresses, it may from time to time adopt a part or parts thereof, any part to correspond generally with one (1) or more of the functional subdivisions of the subject matter of the plan.

SECTION 20-14. Hearing Required Prior to Adoption of Plan; Notice of Hearing; Adjournment. [Ord. of 4-2-1969, § 7]

Before the adoption, amendment or extension of the City Plan or a portion thereof, the Planning Commission shall hold at least one (1) public hearing thereon. Fifteen (15) days' notice of the time and place of such hearing shall be published in at least one (1) newspaper having a general circulation within the City. The hearing may be adjourned from time to time.

SECTION 20-15. Majority Vote Required for Adoption of Plan; Form of Resolution; Filing and Recording. [Ord. of 4-2-1969, § 7]

The adoption of the City Plan shall require a majority vote of the full membership of the Planning Commission. The resolution shall refer expressly to the maps, descriptive matter and other matters intended by the Planning Commission to form the whole or part of the plan and the action taken shall be recorded on the adopted plan or part thereof by the identifying signature of the secretary of the Planning Commission, and filed in the office of the Planning Commission, identified properly by file number, and a copy of the plan or part thereof shall be certified to the City Council and the City Clerk, and a copy shall be recorded in the office of the County Recorder of Deeds.

SECTION 20-16. Public Officials to Furnish Information to Planning Commission. [Ord. of 4-2-1969, § 8]

All public officials shall, upon request, furnish to the Planning Commission within a reasonable time, all available information required for its work.

SECTION 20-17. Power to Enter Upon Land; General Powers in Performance of Functions and City Planning. [Ord. of 4-2-1969, § 8]

The Planning Commission, its members and employees, in the performance of its functions, may enter upon any land to make examinations and surveys. In general, the Planning Commission shall have the power necessary to enable it to perform its functions and promote City planning.